



Action Planner

SMART

Goal: **To have a finished draft of my book by 31st December 2023**

Brain Dump:

- Decide on cover illustration
- Draft chapters 1-4
- Plan out chapter plans
- Research for Ch 8
- Write every day
- Talk to Connie about publishers
- Start Facebook Group
- Check facts for Chs written

Daily Habit:

Write every single day

L1: Draft 1 sentence

L2: Draft 3 paragraphs

L3: Draft 1000 words

L4: Draft 1 chapter

Priorities:

- 1: Plan out Ch 4
- 2: Plan out Ch 5
- 3: Talk to Ken about research
- 4: Check facts in Ch 2
- 5: Plan out Ch 6
- 6: Check facts for Ch 3
- 7: Research starting FB group

Time line

Task	1	2	3	4,5	6	7	
Date	14/2	21/2	28/2	7/3	14/3	21/3	28/3